

Print Post

Summary of changes 6 March 2006

Print Post is an Australia Post mail service for the delivery of approved periodical publications.

The following changes to the Print Post Service will take effect from 6 March 2006.

Print Post Imprint

The "Surface Mail" indicator will progressively be replaced by a square box to the left of the Postage Paid Australia imprint with the words "Print Post". The size of the lettering should be prominent.

A six month transition period is to be provided. This will allow for existing envelope/wrapper stock with "Surface Mail" to be utilised. Customers must be observing the new "Print Post" indicator requirements by **1 September 2006**.

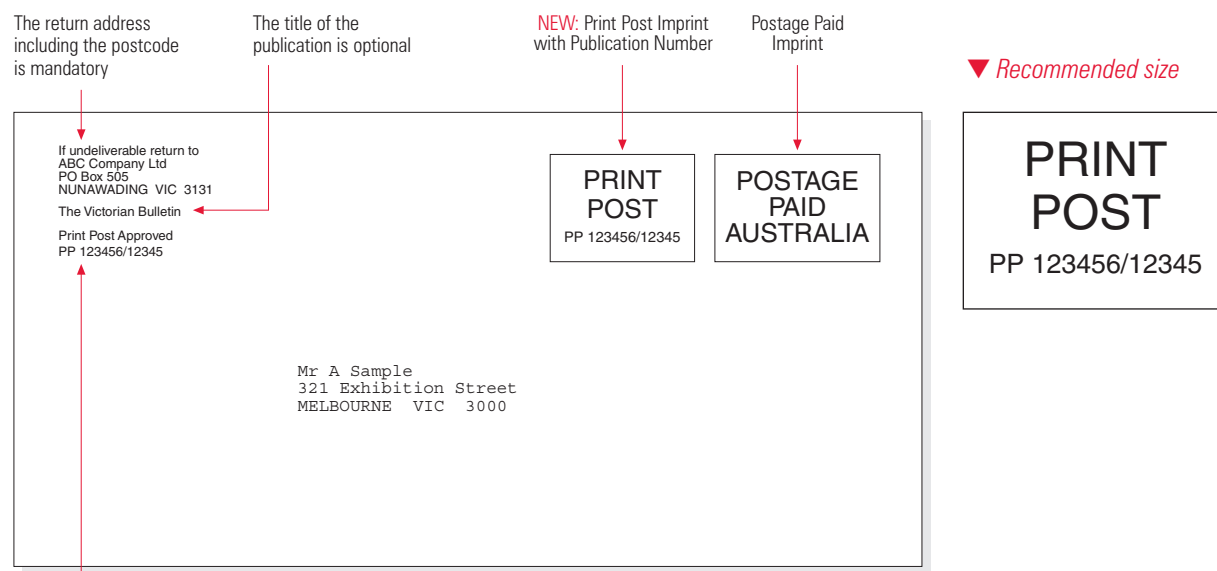
Print Post Publication Number

It is preferred that the Print Post Publication Number is located within the Print Post Imprint box, however an alternative location is acceptable provided the wording "Print Post Approved" followed by the Print Post Publication Number is visible at the time of lodgement.

Return Address

The return address is mandatory on all Print Post articles. The company name responsible for accepting the returns must be included in the return address.

▼ Envelope/wrapper layout incorporating the new Print Post Imprint



"Print Post Approved" and the Print Post Publication Number can be displayed here if the number is not shown within the Print Post Imprint.

Large Postcode Direct qualifying criteria

The minimum quantities to qualify for *Large Postcode Direct* (LPD) pricing have changed to a simplified volume only criteria, as follows:

	Minimum quantities Large Postcode Direct
Small Articles	
Up to 250g	300
Large Articles	
Up to 50g	100
Over 50g up to 125g	50
Over 125g up to 250g	25
Over 250g up to 375g	15
Over 375g up to 500g	12
Over 500g up to 1000g	10

Consolidation of multiple publications must be prior to lodgement

Customers will be required to consolidate all lodgements and provide appropriate supporting documentation *prior to presentation* to Australia Post for a single acceptance check.

The Print Post Service Guide Section 17 "Consolidation" has been amended to remove the option whereby consolidation can take place *after* individual jobs are checked by Australia Post staff.

Manifests for supporting Print Post Lodgements

- **Manifests for lodgements reduced to 5,000**
All lodgements in excess of 5,000 articles (previously 10,000) are required to be supported with a Print Post Manifest (or PIP documentation).
- **Linehaul lodgements**
All lodgements that are utilising the Australia Post linehaul service, irrespective of volume, are required to be supported with a Print Post Manifest (or PIP documentation).
- **Manifests for all consolidated lodgements**
All individual Print Post lodgements within a consolidated lodgement are required to be supported with a Consolidated Manifest, regardless of the individual lodgement volumes.

Linehaul charges – price increase

Linehaul charges for use with the Print Post Service will increase on 6 March 2006.

Further information

- *Print Post Service Guide* (8834059) March 2006
- **Print Post Coordinator**
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VIC 03 8626 1884
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SA/NT 08 8402 6375
WA 13 13 18
TAS 13 13 18